

National Board Liaison

Overview

The National Board Liaison 'assigned' to an Area provides support and peer guidance to Area Councils, via the Area Chair. They aim to support and enable effective governance of an Area, aligning with Strategy 2030 and the operational plans of the organisation.

This draft is not a formal employment role description but developed for the purpose of aligning all Area governance and leadership roles. It examples how the role works in practice.



Guide to what this might look like:

Governance and support for Area Council functions

- Provide consistent organisational guidance (such as clarification or context on National Board decisions) for the Area Chair and Council that enables effective leadership of members in the Area, in line with the Constitution, Members' Handbook, Code of Conduct and Strategy 2030.
- Be a point of contact for the Area Council on matters that need to be brought to the National Board.
- Build a relationship with the Area Chair, so they feel supported to provide leadership across the Council.

Area council meetings

Attend Area Council meetings, at least one a year online or in person where possible. Your role is to support the Area Council by being present rather than giving presentations or having a speaking role.

Training and development

Provide support and peer guidance to the Area Council via the Chair and participate in Area Council inductions.

Dispute and complaint management

Be a point of contact to the Area Chair to advise them on referring matters to the Disciplinary Committee when issues are unable to be resolved locally.