Hello ***[Name]***,

My name is ***[Your name]***. I am writing to ask if ***[organisation name]*** would consider donating food for our fundraiser on ***[date]***. We are hosting a charity morning tea fundraiser to raise vital funds for New Zealand Red Cross.

The money we raise from our morning tea will go towards:

* Training and equipping our Disaster Welfare and Support Teams, ensuring they are ready to respond across the country to help communities affected by emergency.
* Delivering over 700,000 nutritious meals a year to elderly and vulnerable members of our communities.
* Deploying our highly skilled International Delegates to work in areas of conflict and emergency around the world.
* Giving a warm Kiwi welcome to former refugees and help them settle into their new life here in Aotearoa New Zealand.

Thank you for your consideration and looking forward to hearing from you.

***[Sign off]***