



BRANCH FUNDRAISING

TOOLKIT



WHAT IS THE BRANCH FUNDRAISING TOOLKIT?

The Branch Fundraising Toolkit includes helpful guides and tools to support your fundraising. Whether you need poster templates to promote your event, guides on how to run different activities, communication templates or certificates to thank people - you'll find a range of easy-to-use resources in this toolkit that have been developed by fundraising experts and tested by communities.

The toolkit includes:

- An overview of fundraising activity guides available
- How your fundraising activities make a difference
- Information about New Zealand Red Cross' humanitarian programmes
- Health, safety and wellbeing information
- Banking information

The six activity guides currently available are how to run your own:

- Sausage sizzle
- Raffle
- Quiz night
- Bake sale
- Street Collection site
- Morning tea

All activity guides include event planning and equipment checklists, poster, email and social media templates, as well as health, safety and wellbeing information.

AVAILABLE ACTIVITY GUIDES

1



How to:
**RUN A SAUSAGE
SIZZLE FUNDRAISER!**



2



How to:
**RUN A MORNING
TEA FUNDRAISER!**



3



How to:
**RUN A BAKE SALE
FUNDRAISER!**



4



How to:
**RUN A QUIZ NIGHT
FUNDRAISER!**



Downloadable resources and links are at the end of this toolkit

AVAILABLE ACTIVITY GUIDES



5

How to:
**RUN A RAFFLE
FUNDRAISER!**



6

How to:
**RUN A STREET
COLLECTION**



Downloadable resources and links are at the end of this toolkit



Why support New Zealand Red Cross?

New Zealand Red Cross is proud to be part of the world's largest humanitarian movement, working to meet the needs and improve the lives of vulnerable people.

We help people facing the challenges of disaster, emergency, conflict or crisis. Every day our humanitarian network of more than 10,000 members, volunteers and employees provide relief, comfort and support, wherever we are needed in New Zealand, the Pacific and around the world.

Our Fundamental Principles—humanity, impartiality, neutrality, independence, voluntary service, unity, and universality—guide everything we do. This means we are here to help, wherever the need is greatest.

Humanitarian needs around the world are growing. Red Cross is there in some of the most urgent, devastating and difficult situations. As a volunteer movement and a charity, our work is only possible thanks to those who generously give time and donations.

When compassionate people like you fundraise for New Zealand Red Cross, you are helping:

- Provide practical and emotional support to people affected by disasters and emergencies
- Support former refugees as they settle into their new lives in New Zealand
- Deliver nutritious meals to people who find it challenging to cook for themselves
- Train and deploy our International Delegates on lifesaving missions



THANK YOU for the important role you are playing to help New Zealand Red Cross continue deliver humanitarian impact for vulnerable people where the need is greatest.

MAKE A *difference*

We desperately need donations to our Where the Need is Greatest Fund, which is critical for enabling all our humanitarian services and programmes. Every single programme we deliver relies on donations made to this fund. Money raised from local activities helps ensure support reaches thousands of vulnerable people every year.

Our Community Fundraising team is here to support you with your fundraising activities. If you, have questions about local or national fundraising activities, or have suggestions for new initiatives, you can contact us at getfundraising@redcross.org.nz.

THANK YOU

Here are some examples of how the funds you raise can help:



\$10

Could provide an emergency blanket to keep someone warm during an emergency



\$25

Could ensure an elderly neighbour in need receives a daily meal delivery for one week



\$60

Could cover the costs of a volunteer working for three months to support a newly arrived former refugee family



\$100

Could help deploy specialist delegates to the Pacific to work alongside and support communities affected by an emergency



Your support makes a lifechanging difference through our programmes

SUPPORTING PEOPLE IN NEW ZEALAND

We support many vulnerable communities here in New Zealand. We have a humanitarian network of more than 10,000 members, volunteers and employees working to support people from Northland to Southland.

DISASTER AND EMERGENCY RESPONSE

We help communities to prepare for, respond to, and recover from disasters and emergencies across Aotearoa New Zealand.



We don't know when or where the next disaster will strike. But we do know that Red Cross will be there wherever we are needed. Across the country, we train and equip teams in 20 locations to be ready to respond to floods, earthquakes, landslides, severe weather, and other emergencies.

New Zealand communities are vulnerable to many natural hazards, and climate change is causing more frequent and intense weather events. Red Cross is being called upon more than ever before. Our volunteer teams meet regularly and undertake comprehensive deployment training to strengthen local community resilience and build skills in first aid, psychosocial support, and to support the coordination of emergency operations.

- Prepositioned **emergency supplies, equipment and trained personnel**
- Teams in **20 locations** ready to provide **emotional support, emergency shelter, welfare supplies, and local outreach**
- We may also raise **financial support** to help meet exceptional needs
- We're **part of local communities** and we're still there **helping people and families** after the immediate response ends

MEALS ON WHEELS

Each year New Zealand Red Cross delivers over 700,000 meals to people who find it challenging to cook for themselves.

The meals are delivered by more than 3,000 volunteers who cover thousands of kilometres around the country every day. Since the 1950s we've been providing communities with more than a food delivery service, our volunteers provide regular social connection and an opportunity to check that everything is okay.



- Coordinating **over 700,000 meal deliveries** in over **30 locations**
- **Vital connection for vulnerable people** in our communities
- Delivering **nutritious meals** for people unable to cook for themselves
- **Independence for elderly, unwell or isolated people** living in their homes

REFUGEE SETTLEMENT SUPPORT

We support former refugees on every step of their journey to settle and find work as they begin their new lives here. We also assist convention refugees and other vulnerable migrants.



With over a decade of experience working with people from refugee backgrounds, our tailored programmes are informed by the communities we serve. We have supported tens of thousands of people and families to build brighter futures that are safe from conflict and persecution.

Our multicultural teams include social workers, cross-cultural caseworkers, youth workers, specialist mental health professionals, employment liaisons, and trained refugee support volunteers who support people on their settlement journey for up to two years.

- Helping **set up homes, build community connections** and **navigate everyday life**
- Sourcing items such as **homewares, school uniforms and car seats**
- Increasing **access to work, education and training opportunities**
- Providing youth and people coping with trauma access to **specialist care and support**
- **Vital connections and practical assistance** for convention refugees
- **Family reunification** support



SUPPORTING PEOPLE OVERSEAS

Our international work has a strong focus on the Pacific, building resilience and supporting our neighbours during disasters. We also respond to humanitarian emergencies around the world.

THE GLOBAL RED CROSS RED CRESCENT MOVEMENT

We're connected through National Societies in 191 countries, the International Committee of the Red Cross (ICRC) – focused on conflict and international humanitarian law; and the International Federation of Red Cross Red Crescent Societies (IFRC) – focused on disaster and National Society coordination.



New Zealand Red Cross plays an important role contributing to humanitarian relief efforts for crises around the world – from devastating conflicts in Ukraine and the Middle East to major earthquakes in Morocco, Türkiye and Syria, to severe floods in Libya and Pakistan and disasters in Vanuatu, Tonga and Papua New Guinea. We're ready to help wherever we're needed next.

- Trusted **advocate for humanitarian needs** without taking sides or discrimination
- Support for **most vulnerable, in need and hard to reach people**
- **Local knowledge, global reach**



INTERNATIONAL PROGRAMMES

We train and deploy skilled personnel and resources to save lives, alleviate suffering and maintain human dignity, often working in some of the most challenging environments.



Our International Delegates include nurses, logistics and operations experts, emergency communications specialists and much more. They work alongside local teams to provide humanitarian aid and capacity development through their technical expertise.

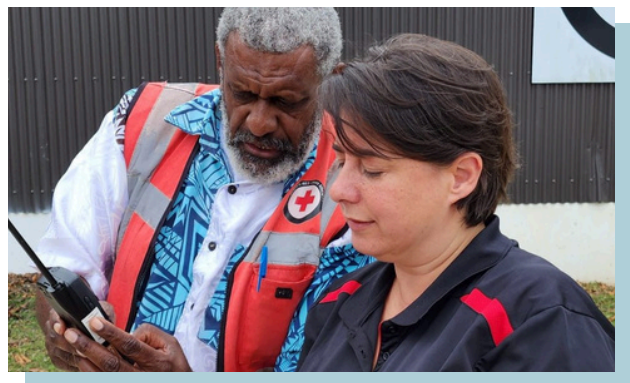
We supply emergency relief items and resources around the world where it is needed. When loved ones are separated by migration, disaster or conflict, we work to find information about their whereabouts through our global Restoring Family Links service.

- **Over 100 International Delegates** ready to deploy to share Kiwi expertise
- One of five global Red Cross **IT & Telecommunications Emergency Response Units** that can be sent into disaster zones within 72 hours to **coordinate operations**
- **IT and telecommunication technology** to communities across the Pacific and Asia to support effective emergency response communications
- Global network to **reconnect and reunite** people all over the world

PACIFIC PROGRAMMES

We provide bilateral support to strengthen Red Cross National Societies and build resilience in vulnerable communities' after 'Societies such as Cook Islands, Fiji, Kiribati, Samoa, Tonga, Tuvalu, Solomon Islands, and Vanuatu.

- **Up to 10,000 people** equipped with lifesaving first aid skills every year
- **Cyclone relief** including **shelter toolkits, jerricans, kitchen sets**, from warehouses in Auckland and Fiji
- Capacity building through **National Society development** to increase resilience



INTERNATIONAL HUMANITARIAN LAW

Red Cross is the guardian of the 1949 Geneva Conventions, which is international legislation that minimises the harm caused by war.



- **196 states** party to the **Geneva Conventions**
- International treaties to **eliminate nuclear proliferation**
- **Rules of War:** protects civilians, ensures humanitarian access, limits force
- **International Humanitarian Law education** and dialogue to ensure all parties to conflict **understand these important rules**



FUNDRAISING COMMUNICATIONS TIPS

We know there is a lot of information about all the great work that New Zealand Red Cross does – and there is much more that we have not covered here that is happening every day in communities. It is important that information is short and accurate when we talk about fundraising.

- The simplest summary for fundraising purposes is provided at the beginning of this toolkit in the section **“Why New Zealand Red Cross?”**
- We recommend checking out the **stories on our website that give real examples of people receiving life changing help and support**
- **Think about your personal motivations for getting involved** – sharing your reasons for supporting Red Cross is a powerful and authentic way to engage people with your fundraising
- **Remember that donations support a range of important humanitarian work** so be mindful that you do not guarantee a specific purpose. With so many important programmes, it would be ineffective to fundraise for each one individually. The **Where the Need is Greatest Fund** ensures we have the resources and flexibility to **meet the greatest humanitarian needs**



EVENT PLANNING TEMPLATES

The templates on the following pages have been created to make event planning as easy as possible.

EVENT PLAN

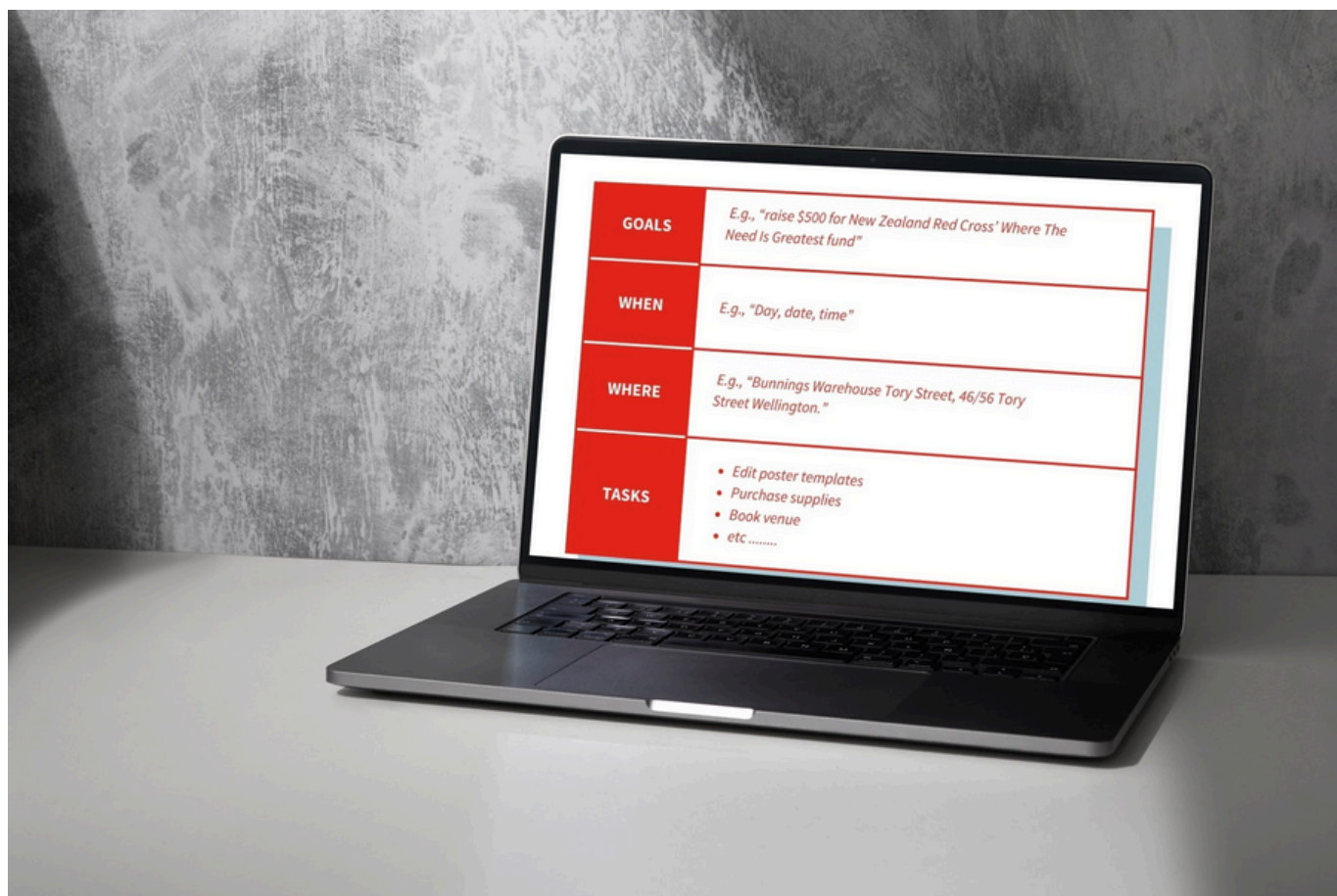
Details your budget, goals, logistics, development, promotion, delivery, wrap up and evaluation.

TASK MANAGER

Streamlines management of your pending tasks and completion dates.

BUDGET AND EXPENSES RECORD

Keep track of costs – especially important if costs need to be reimbursed.



EVENT PLAN

Fundraising event: *Sausage Sizzle fundraiser*

Budget: \$250

Date: *Saturday 20th January 2025*

GOALS	<i>E.g., "raise \$500 for New Zealand Red Cross' Where The Need Is Greatest fund"</i>
WHEN	<i>E.g., "Day, date, time"</i>
WHERE	<i>E.g., "Bunnings Warehouse Tory Street, 46/56 Tory Street Wellington."</i>
TASKS	<ul style="list-style-type: none"><i>• Edit poster templates</i><i>• Purchase supplies</i><i>• Book venue</i><i>• etc</i>

Table continued over next page...

STAGES Planning often involves four stages:	TASKS <i>(What will you do to achieve your goal? E.g. create posters, find volunteers, etc.)</i>	BY WHOM	BY WHEN/ DATE COMPLETED	RESOURCES AND SKILLS REQUIRED
DEVELOPMENT What do you need to do to put the event in place?				
PROMOTION How are you going to promote the event? What tools will you use?				
DELIVERY/ IMPLEMENTATION What do you need to do to make the event happen?				
EVALUATION How are you going to measure the success of the event?				
HEALTH, SAFETY AND WELLBEING What hazards could harm people involved in the event? How will you prevent injuries and illnesses?	Example: <i>People could be burnt by BBQ for sausage sizzle. We will cordon off BBQ from other volunteers and public, using cones the branch has access to. Only experienced volunteers will use the BBQ.</i>	Example: <i>Name of volunteer coordinating the sausage sizzle – responsible for ensuring cones are available and used on the day</i>	Example: <i>Week before sausage sizzle</i>	Example: <i>Volunteers asked to advise coordinator during planning phase (before the sausage sizzle) if they are experienced and confident using BBQ (or not).</i> <i>As BBQs are different models, volunteer familiar with that model and area to ensure it's set up safely and monitor use during the activity and ensure it has been tested prior.</i>

TASK MANAGER

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TASK	<i>Confirm Sausage sizzle location</i>											
	<i>Begin creating posters</i>											
	<i>Confirm team shifts</i>											
	<i>Delegate float organiser</i>											
Health, safety and wellbeing	<i>Identify hazards and plan to manage these</i>											

BUDGET AND EXPENSES RECORD

Item	Expense	Payment Method	Payment Due	Paid
5x 60 pack sausages	\$200	Sandara's Eftpos card	25.10.25	<input checked="" type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Downloadable copy of Event Template, Key Tasks and Deadlines, and Expense Checklist:

[Branch Fundraising Toolkit templates](#) ⁷

Downloadable resources and links are at the end of this toolkit

HOW TO COVER COSTS

There are three main options to cover your event costs:

- **Ask a local business** to donate supplies or funds to purchase them
- **Make a personal or group contribution** (e.g. a Red Cross Branch may wish to use existing funds in their account)
- **Deduct the costs** from the funds raised

If you are deducting costs from the total, it is important to plan the budget carefully to calculate how much you expect to make after expenses. A guide for fundraiser costs is less than 30% of the total raised. Keep your receipts if costs are being reimbursed or deducted from the total raised.

If you use personal funds to create a cash float (spare change) for your event, for your own protection, inform your team members and ensure at least one person is with you that sees you putting the money in and taking it out of the event fund.



USEFUL MATERIALS

This toolkit provides useful templates for your fundraising activities, including posters and certificates.

We encourage using approved templates featuring the Red Cross logo. Any custom materials must be signed off to ensure proper logo use.

Why Sign-Off is Necessary:

The Red Cross emblem is a protected humanitarian symbol, and its correct use is vital for maintaining trust in its purpose. Misuse can lead to confusion and diminish its protective significance. Misuse includes unauthorised use of the emblem or any symbol that may be mistaken for it.

For more information, please visit the New Zealand Red Cross website: [**Red Cross Emblems.**](#)⁸

While using the logo, you represent New Zealand Red Cross, so it is essential to engage with the public in a sensible and friendly manner.



Downloadable resources and links are at the end of this toolkit

RECOGNITION TEMPLATES

One of the most important parts of running events and fundraisers is thanking those who got involved for their support.

Red Cross Branches can access a helpful certificate template for recognising volunteers and sponsors.



WHO

Anyone you would like to thank who supported the event, whether by attending, donating supplies or helping to plan, run and organise it

HOW

Use a personalised message, note or card – virtual or physical certificate. You may wish to give small tokens of appreciation to anyone who went the extra mile

WHEN

Usually within a few days of the event ending


WHY

This will not only encourage people to come back and help the next time you need support, but it can also build amazing relationships with local businesses

EVENT PROMOTION TEMPLATES

You can use these posters to promote your fundraising events, place them in your local supermarkets, libraries and community notice boards.






SAUSAGE SIZZLE FUNDRAISER

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross



MORNING TEA FUNDRAISER

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross



BAKE SALE FUNDRAISER

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross



RAFFLE FUNDRAISER

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross



QUIZ NIGHT FUNDRAISER

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross



ANNUAL STREET COLLECTION

Date:
Time:
Place:

All proceeds go to New Zealand Red Cross in its mission to help improve the lives of vulnerable people here in Aotearoa New Zealand and overseas.

redcross.org.nz 0800 RED CROSS NewZealandRedCross NZredcross

Branch Fundraising Toolkit templates ⁷

Downloadable resources and links are at the end of this toolkit

THANK YOU



New Zealand Red Cross recognises with gratitude:

For your incredible fundraising efforts, helping to improve the lives of vulnerable people in our communities here in Aotearoa New Zealand and overseas!

Date



THANK YOU



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HEALTH, SAFETY AND WELLBEING

Why is it important to think about Health, Safety and Wellbeing for all of our activities?

Our people's safety must be front of mind during fundraising activities. We seek to ensure other people, such as customers and the public, and not harmed by our activities. In the fundraising activity toolkits, you'll find useful health, safety and wellbeing information about common things that could cause harm, and how you can keep people safe. You can seek additional information in relation to this from entities such as WorkSafe | Mahi Haumarū Aotearoa and Ministry for Primary Industries (MPI) | Manatū Ahu Matua.

How do you keep people safe during member-led activities?

The Branch is responsible for keeping people safe during a fundraising activity. There are four easy steps you can follow while planning the activity.

1. **Identify** what could harm people (hazards).
2. **Assess** each hazard - think about how they could harm people, how serious it could be, and how likely is it. E.g., how often is a hazardous task done, how many people are involved? This step helps you identify which hazards are highest priority to manage.
3. **Control** the hazards. Think about how you prevent each hazard from causing harm. Can you eliminate it? Can you change how the task is done so people are safer? Can you train people? The final controls to consider are signs, protective equipment, etc.
4. **Review** how the event or activity is going. Are there near misses happening during the event? Can you change the controls immediately so they're more effective? You should also review after the event if there's anything you could do differently or safer next time.

Please remember to share these with your team. Also, your Area Support team can provide guidance and advice on this process, plus the health, safety and wellbeing team can be contacted on hsw@redcross.org.nz.

WorkSafe also has comprehensive guidance on managing risks at events. ⁹

Downloadable resources and links are at the end of this toolkit

Common hazards and risks

Some examples of common hazards are below, as well as external links (such as WorkSafe and MPI) with useful information when planning your activity.

Hazards	Additional information
Tripping and slipping hazards	<u>WorkSafe guidance on managing slips, trips and falls</u> ¹⁰
The environment Heat, cold, sun or rain. This includes for volunteers travelling to/from an activity	<u>WorkSafe guidance on temperature at work</u> ¹¹
Manual handling Lifting, carrying and transporting heavy or awkward items	<u>WorkSafe guidance on lifting, carrying, pushing and pulling</u> ¹²
Emergency situations such as extreme weather, a fire, or earthquake or a medical emergency. Do you know: <ul style="list-style-type: none">• The weather forecast?• Where your evacuation area is?• Who your first aiders are – which volunteer/s have a current first aid certificate?• Who will provide a first aid kit?• Where the closest fire extinguishers are?	<u>Civil Defence NZ – Learn about hazards</u> ¹³ <u>Fire and Emergency NZ – What to do in the event of a fire</u> ¹⁴

Continued over next page...

Downloadable resources and links are at the end of this toolkit

Injuries and illnesses

It's good practice to have a first aid kit on hand, as well as someone trained in first aid. You should check in advance where the nearest AED (defibrillator) is located.

Keeping privacy in mind, check whether there are any pre-existing conditions for team members that need some preparation or awareness, for example, asthma.

To reduce the risk of infectious diseases such as COVID-19 or influenza – encourage good hygiene practices and send volunteers home if they appear unwell, practice good hygiene

[Get the Red Cross First Aid app](#) ¹⁵

[AED locator website](#) ¹⁶

[Health New Zealand – Infectious diseases guidance](#) ¹⁷

Volunteering alone

Wherever possible, try to always have at least two volunteers on duty at your activity.

[Worksafe Guidance on Lone Working](#) ¹⁸

Downloadable resources and links are at the end of this toolkit

Dealing with abuse or aggression from the public

New Zealand Red Cross does not tolerate abusive and disrespectful behaviours towards our people. Abuse and aggression include yelling, intimidation, swearing, verbal abuse, violence or threats.

Volunteers carrying out fundraising activities may experience negative behaviour from members of the public. If you experience this type of situation:

- **Keep your own safety front of mind.** You should immediately leave the activity and seek assistance from others if you feel unsafe at any point.
- **If fearful for your or others safety,** ask someone else to call the police - either **111** if the behaviour is **currently happening**, or **105** to report it **after the fact**.
- **Direct any specific questions or challenges** about New Zealand Red Cross to the website and let the person know there is lots of information there.
- **Following the incident, report it to your Branch President.** They should contact the Area Council and Area Support team to discuss any further actions needed, and to report the incident in the **GOSH**¹⁹ health, safety and wellbeing reporting system.

The Branch President should also check in with the affected volunteers and ensure appropriate wellbeing support is in place for them. Details about New Zealand Red Cross' external wellbeing assistance service can be found on the next page.

Downloadable resources and links are at the end of this toolkit

Working with other organisations

When you're working with another organisation, you are both responsible for the health, safety and wellbeing of people involved in your activity. For example, the owners of the venue you're hiring, or the business hosting your sausage sizzle.

Talk with the other organisation to understand important safety information, such as where the closest fire extinguishers are, where to evacuate in an emergency, and whether first aid equipment is available onsite. They should also tell you of any hazards on their site that you need to make your team aware of, such as steep steps or construction work. Ensure that you communicate this with your team(s) involved in the activities.

Managing accidents and near misses

If an accident or incident occurs:

- Stop the activity and call emergency services (**111**) if required.
- Provide first aid to any injured person(s) or find someone who is trained to do this. As part of your planning, you should know who the First aider(s) are.
- If a serious injury has occurred (i.e. the injured person has been admitted to hospital), isolate the accident area and immediately contact your Branch President, who will then contact their local Area Council. The Area Council will escalate the event to the Area Support team for next steps.

Reporting health, safety and wellbeing issues

All accidents, incidents or near misses must be reported in our online health, safety and wellbeing system, **GOSH**.¹⁹

The Area Support team can help you enter the accident or incident details into **GOSH**.¹⁹ This should be done within 48 hours of the issue occurring.

Mental health and wellbeing support for New Zealand Red Cross volunteers

If a distressing event happens during a fundraising activity, it's important that anyone affected is offered wellbeing support.

New Zealand Red Cross volunteers can access free, confidential and independent mental health and wellbeing support from our wellbeing assistance provider, TELUS Health. You can contact them 24/7 on **0800 835 870**.

Downloadable resources and links are at the end of this toolkit

Food safety

If your fundraising event involved selling or serving food, please read the Government's fundraising and community events food safety rules. These provide important advice on ensuring your food is both safe and suitable for the public.

Ensure food is labelled and dietary information is clearly marked. Allergies are common, so you will need to ensure there is no cross contamination, and use different tongs, gloves and serving platters.

For more information on common allergens, [**Learn more about Food Health and Safety**](#)²⁰ and [**Learn more about food allergies**](#).²¹

Safe money handling

If your event is handling cash, take precautions to reduce the risk of theft. These may include:

- Always having designated volunteers responsible for cash handling.
- Using situational awareness when moving or counting money. Ensure you do this with a buddy, in a safe area away from the public.
- Storing money in an opaque container or bag, including when transporting this to the bank.

Downloadable resources and links are at the end of this toolkit



How to donate funds from your fundraising

Banking at an ASB branch

If you would like to safely and securely deposit your donation at an ASB Bank, find our handy step-by-step guide to safely banking donations below. To find your nearest ASB branch, [visit the ASB website](#).²²

- 1 Before your fundraiser** you will need to obtain some coin bags, or a sealable bag to place your earnings into from the day. It would be best to keep a second nonidentifiable opaque bag with you, so you are able to carry the money after the fundraiser in a discrete manner.
- 2 If you are unable to deposit the donations straight away**, please keep the money in a locked, safe place until you can. And if travelling with money, always keep it out of sight and, where possible, have a 'buddy' come with you!
- 3 Bank the cash directly with the cashier.** Let them know you are a New Zealand Red Cross Branch member and that you would like to deposit some funds from a fundraiser you have just had. You will need to give the cashier at the ASB branch the details below before proceeding with the donation.

Downloadable resources and links are at the end of this toolkit

Account name: NZRC Fundraising

Account number: 12-3192-0043737-00

Particulars (Limited to 12 characters): *[your branch name]*

Code: *[Insert your programme banking code]*

You will need to show the cashier photo ID to be able to deposit the money. This can be a driver's license or passport – not any Red Cross ID.

Bank Transfer

If you would like to donate via bank transfer, then please use the details below when transferring from your Branch bank account to New Zealand Red Cross.

Account name: NZRC Fundraising

Account number: 12-3192-0043737-00

Particulars (Limited to 12 characters): *[your branch name]*

Code: *[Insert your programme banking code]*

PROGRAMME BANKING CODE

Where the Need is Greatest

1270-110

Domestic Emergency Management

1270-732

Migration

1270-510

International

1270-69

Happy Fundraising!

LINKS AND RESOURCES

- 1 <https://www.redcross.org.nz/assets/Uploads/Files/Get-Involved/Fundraising-toolkits-and-templates/Sausage-sizzle-toolkit.pdf>
- 2 <https://www.redcross.org.nz/assets/Uploads/Files/Get-Involved/Fundraising-toolkits-and-templates/Morning-tea-toolkit.pdf>
- 3 <https://www.redcross.org.nz/assets/Uploads/Files/Get-Involved/Fundraising-toolkits-and-templates/Bake-sale-toolkit.pdf>
- 4 <https://www.redcross.org.nz/assets/Uploads/Files/Get-Involved/Fundraising-toolkits-and-templates/Quiz-night-toolkit.pdf>
- 5 <https://www.redcross.org.nz/assets/Uploads/Files/Get-Involved/Fundraising-toolkits-and-templates/Raffle-toolkit.pdf>
- 6 <https://newzealandredcross.sharepoint.com/sites/CommunityEngagementPMER/Shared%20Documents/Branch%20Fundraising%20Toolkits/Street%20Collection%20Activity%20Guide.pdf> Street Collection Activity Guide.pdf
- 7 <https://newzealandredcross.sharepoint.com/sites/CommunityEngagementPMER/Shared%20Documents/Branch%20Fundraising%20Toolkits>
- 8 <https://www.redcross.org.nz/about-us/what-we-stand-for/red-cross-emblems/>
- 9 <https://www.worksafe.govt.nz/topic-and-industry/event-management/managing-risks-at-events/>
- 10 <https://www.worksafe.govt.nz/topic-and-industry/slips-trips-falls/>
- 11 <https://www.worksafe.govt.nz/topic-and-industry/temperature-at-work/>

LINKS AND RESOURCES

- 12 <https://www.worksafe.govt.nz/topic-and-industry/manual-handling/lifting-carrying-pushing-and-pulling-whats-the-problem/>
- 13 <https://www.civildefence.govt.nz/get-ready/learn-about-hazards>
- 14 <https://www.fireandemergency.nz/home-fire-safety/in-the-event-of-a-fire/>
- 15 <https://www.redcross.org.nz/first-aid/about-first-aid/first-aid-app/>
- 16 <https://aedlocations.co.nz>
- 17 <https://info.health.nz/conditions-treatments/infectious-diseases>
- 18 <https://www.worksafe.govt.nz/topic-and-industry/work-related-health/violence-at-work/lone-working/>
- 19 <https://www.gosh.net.nz/redcross/>
- 20 <https://www.mpi.govt.nz/food-business/starting-a-food-business/exemptions-from-the-food-act/fundraising-and-community-event-food-safety-rules/>
- 21 <https://www.mpi.govt.nz/food-safety-home/food-allergies-intolerances/>
- 22 <http://www.asb.co.nz/location>